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| **CURRICULAM VITAE**    **M Y Abdullah Husain**  404/11 Bauddhaloka Mawatta Colombo-07, Sri Lanka  (M) 0094774980987 (E) abuyoosuff@gmail.com |

Objective

“To achieving self esteem by being a professional, and to be known as a reliable individual in both professional and personal life”.

**Working Experience**

1. Worked as “**Executive – Operations**” at Wisdom Marketing, Sri Lanka (2013-Dec to 2015- Dec).
   * Maintaining and analyzing data and providing reports on to current situation requirements.
   * Coordinating Product purchases and being part of decision making process.
   * Overlooking Marketing activities.
     1. Designing product catalogs and leaflets.
     2. Identifying and profiling target market.
     3. Providing product description and information to agents.
   * Maintaining warrantee periods and product default details and coordinating the details with suppliers.
   * Dealing with suppliers in respect of product features prices and stock requirement.
   * Overlooking stock requirement and maintaining the minimum required level.
   * Monitoring credit periods and maintain healthy cash flow to manage working capital.

**Professional Qualifications**

* 1. Has successfully completed Certificate in Business management which was conducted by NIBM (National Institute of Business Management) in 2013.
  2. Current following Advance diploma in Business management in NIBM (National Institute of Business Management).
  3. Completed the Basic Computer Studies Course
  4. Successfully competed Adobe Photoshop Course organized by Royal College &KOICA – 2009

**Academic Qualifications**

School Attended **– Royal College Colombo Sri Lanka**

* G.C.E.O/L **(Local)**
* G.C.E. A/L **(Local)**

**Other skills**

* All windows applications especially Ms Word, Excel, PowerPoint and other applications related to operations. .
* **Ability to speak 3 Languages especially English and Tamil** with good inters personal skill.
* Ability to create strong relationship within short period of time.

**Extra-Curricular Activities**

* Treasurer – Tamil Dramatic Society of Royal college in the year 2011
* Was a member organizing committee of Royal College Islamic Society in the year 2011.
* Participated in school level competitions and won many places.
* Martial Artist- Karate (Shotokan).
* Participated in Many national Karate tournaments and won places.
* Member of college badminton team.

**Names of referees**

Mr. U.L.A Ameer

Lecturer, Teacher

T.B Jaya Zahira College,

Colombo -02

0094773562659

Mr. M.L Basheer

Senior regional manger

Amana Global

0094777383448

I hereby confirm that all the above mentioned details about me are true and correct according to the best of my knowledge.

M Y Abdullah Husain Date: 24 /01/2013